

CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

AT Attached is the Annex A to [] signed by
ExDir on 21 July 72 and sent to Federal Register,
only to be returned to us by them on 1 August 1972
per our 31 July memo to Federal Register, also
attached.

31 July 1972

1 August 1972

MEMORANDUM FOR: Mr. James Husted
Federal Register

Dear Mr. Husted:

I enclose the original of a regulation signed by the Executive Director of CIA on 31 July for publication in the Federal Register. It is to be published in the same issue of the Federal Register as are the other regulations forwarded to you by Mr. David Young of the White House last week. Both this regulation and those forwarded by Mr. Young implement E. O. 11652, each for a different agency. I also enclose two certified copies of our regulation.

The CIA regulation approved 21 July, which was forwarded to you by Mr. Young, is not to be published, since the regulation enclosed herewith supercedes that one. Please return to me at your convenience all copies of the 21 July regulation.

Please call me (IDS code 143 []) if you have any questions or if we can provide any assistance.

[]

Associate General Counsel

Enclosures

CENTRAL INTELLIGENCE AGENCY
Public Access to Documents and Records - Declassification Requests

1. Authority. This regulation is issued under the authority of the National Security Act of 1947, the Central Intelligence Agency Act of 1949, the Freedom of Information Act (5 U.S.C. 552), and Executive Order 11652.

2. Purpose. Pursuant to the requirements of the Freedom of Information Act and pursuant to Executive Order 11652, the following are established as the rules of procedure with respect to public access to the records of the Central Intelligence Agency and requests for classification review of classified information and material.

3. Organization and Requests for Information. The headquarters of the Central Intelligence Agency is located in Fairfax County, Virginia. Functions are channeled and determined by regular chain-of-command procedures. Other than this regulation there are no formal or informal procedural requirements regarding public access to Agency records. Requests for information and decisions and other submittals may be addressed to The Assistant to the Director, Central Intelligence Agency, Washington, D. C. 20505.

4. Requests for Documents or Classification Review.

(a) Any person may request that any identifiable records or documents be made available.

(b) Any person may request a classification review of records or documents which are classified under E. O. 11652, or any predecessor Executive Order, and are more than ten (10) years old.

(c) Requests may be addressed to The Assistant to the Director, Central Intelligence Agency, Washington, D. C. 20505. Requests need not be made on any special form but may be by letter or other written communication setting forth the pertinent facts with sufficient particularity that the requested document or record can be located or identified with a reasonable amount of effort.

5. Processing Requests.

(a) The Assistant to the Director shall promptly acknowledge receipt, in writing, and refer the request to the Agency component having responsibility for the records or matter involved (the responsible component).

(b) The responsible component shall undertake to locate or identify the document. If the request does not describe the document with sufficient particularity to permit it to be located or identified with reasonable effort, the responsible component shall so inform the Assistant to the Director. The Assistant to the Director will advise the requester that unless additional identifying information is furnished the request cannot be processed further. The requester may then resubmit his request, furnishing additional identifying information. Any resubmitted request also shall be processed in accordance with this regulation. If the responsible component determines that the request is unduly burdensome, it shall so inform the Assistant to the Director who thereupon shall ask the requester to limit his request to records that are reasonably obtainable.

6. Action on Requests Involving Classified Documents. Upon locating a requested document or upon identifying it sufficiently to permit the making of the appropriate determinations under this paragraph, the responsible component shall determine the date of origin of the document and whether the document is classified under E. O. 11652 or any predecessor Executive Order.

(a) If the component determines that the document is unclassified, the request shall be further processed under paragraph 7 of this regulation.

(b) If the component determines that the document is classified and is less than ten (10) years old, he shall so inform the Assistant to the Director, who thereupon shall deny the request.

(c) If the component determines that the document is classified and is between ten (10) and thirty (30) years old, it shall review the classification and continue, modify, or remove the classification based on the criteria set forth in Section 5 (B) of E. O. 11652.

(1) If the component classifies the document at the original level of classification, or at another level, it shall so advise the Assistant to the Director and, unless it is not possible to do so, set a date on which the document shall be declassified automatically. Also, if it is possible to furnish the requester with a brief statement as to why the document cannot be declassified, the component shall furnish such a statement to the Assistant to the Director. The Assistant to the Director thereupon shall deny the request and transmit to the requester the statement furnished him.

(2) If the component declassifies the document, the request shall be further processed under paragraph 7 of this regulation.

(d) If the component determines that the document is classified and is at least thirty (30) years old, it shall forward the request, together with its recommendation for continuing, modifying, or removing the classification, to the Director for his personal action under Section 5 (E) of E. O. 11652. The Director may continue, modify, or remove the classification. If the Director classifies the document at the original level of classification, or at another level, he also shall specify the reasons for continued classification and the period of time in which the document shall continue to be classified. The Director's decision shall be made known to the requester.

(e) If possible, action on each request referred to a responsible component under subparagraph 5(a) shall be completed within thirty (30) days of receipt of the request by the Assistant to the Director. If action cannot be completed within thirty (30) days, the component shall so inform the Assistant to the Director and shall explain the reasons for further delay. The Assistant to the Director shall so advise the requester. If the requester does not receive a decision on his request within sixty (60) days, he may apply to the Central Intelligence Agency Information Review Committee, established pursuant to Section 7(B)(2) of E. O. 11652. Any such application shall be processed as an appeal under paragraph 8 of this regulation.

7. Action on Requests Which do not Involve Classified Documents.
When a responsible component determines that a request refers to a

document which is unclassified (subparagraph 6(a), above), or when the responsible component declassifies a document under subparagraph 6(c)(2), the component thereupon shall determine whether the document is exempt from public disclosure under any of clauses (2) through (9) of subsection 552(b), Title 5, United States Code. If the component determines that the document is exempt under any of such clauses, it shall also determine, on the basis of applicable law, regulations and policy, whether the document nevertheless should be made available to the requester.

(a) If the component determines that the document is exempt and should not be made available, it shall so advise the Assistant to the Director who thereupon shall deny the request.

(b) If the component determines that the document is not exempt or that it is exempt but nevertheless should be made available, it shall so advise the Assistant to the Director who shall furnish the requester the copy of the document or give him access to it.

8. Appeal to CIA Information Review Committee.

(a) Notification of Right to Appeal. When the Assistant to the Director advises a requester that a request does not describe a document with sufficient particularity to permit it to be located with reasonable effort (subparagraph 5(b), above), or when he denies a request pursuant to subparagraph 6(c)(1) or 7(a), he shall also advise the requester that he may appeal that decision to the Central Intelligence Agency Information Review Committee, established pursuant to Section 7(B)(2) of E. O. 11652.

(b) Procedures. Any requester, by letter or other written communication, may appeal to the Central Intelligence Agency Information Review Committee any decision conveyed to him under subparagraph 5(b), 6(c)(1) or 7(a), or apply to the Committee in accordance with subparagraph 6(e). The communication should (1) indicate the decision being appealed or, in the case of subparagraph 6(e) applications, the action sought, and (2) present any information or justification the requester may wish to submit. It should be addressed to that Committee, c/o The Assistant to the Director, Central Intelligence Agency,

Washington, D. C. 20505. The Assistant to the Director shall forward the communication to the Committee for appropriate action under subparagraph (c) of this paragraph.

(c) Committee Action on Appeals. Within thirty (30) days the Committee shall consider any appeals forwarded to it under subparagraph (b) and take such action thereon as it may deem appropriate, based on the criteria set forth in Section 5(B) of E. O. 11652 and on other applicable provisions of that Order and of applicable statutes and regulations. The Committee may affirm, overrule, or modify the appealed decision. The Assistant to the Director shall advise the requester of the decision of the Committee.

9. Appeal to Interagency Classification Review Committee. Any request denied by the Director under subparagraph 6(d) and any appeal denied by the CIA Information Review Committee under subparagraph 8(c), other than a request originally denied under subparagraph 7(a), may be appealed to the Interagency Classification Review Committee, established pursuant to Section 7(A) of E. O. 11652. Whenever the Assistant to the Director informs a requester that his request or appeal has been so denied, he also shall advise the requester of his right to appeal to the Interagency Classification Review Committee.

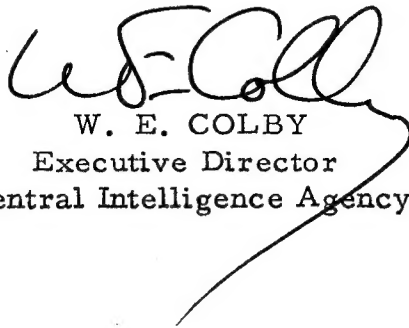
10. Suggestions and Complaints to CIA Information Review Committee. Any person may direct any suggestion or complaint with respect to the Agency administration of the Executive Order and the implementing regulations, including those regarding overclassification, failure to declassify, or delay in declassifying, to the CIA Information Review Committee. The Committee shall consider and resolve all such suggestions and complaints.

11. Fees. In accordance with Section 483a of Title 31 of the United States Code, fair and equitable fees may be charged in connection with any Agency action or service in response to a request under this regulation. Fees shall be based on the cost to the government to conduct the necessary research and on the other standards prescribed by Section 483a. If a fee is to be charged, the requester shall be so informed by the Assistant to the Director and payment, or satisfactory assurances of payment, obtained from the requester before the action or service is undertaken. Payment shall be by check or postal money order made payable to the Treasurer of the United States.

12. Revocation. The CIA notice of July 21, 1967 (32 Fed. Reg. 140, July 21, 1967) is hereby revoked.

13. Effective Date. This regulation shall become effective upon its publication in the Federal Register.

21 July 1972
(Date)


W. E. COLBY
Executive Director
Central Intelligence Agency

THE NATIONAL ARCHIVES
AND RECORDS SERVICE
FILED AND MADE AVAILABLE
FOR PUBLIC USE

AUG 2 8 45 PM '72

IN THE OFFICE OF THE
FEDERAL REGISTER

8/2

ACCESS TO NATIONAL SECURITY INFORMATION AND
MATERIAL FOR UNOFFICIAL HISTORICAL RESEARCH

Prepared by the National Archives and Records Service at the
request of the Interagency Classification Review Committee,
August 2, 1972.

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INTRODUCTION

Executive Order 11652 specifically recognizes the value of allowing unofficial historical research based on classified information and provides for access to these records in Section 12 of the Executive Order.

Sec.12 Historical Research and Access by Former Government Officials.

The requirement in Section 6(A) that access to classified information or material be granted only as is necessary for the performance of one's duties shall not apply to persons outside the executive branch who are engaged in historical research projects or who have previously occupied policy-making positions to which they were appointed by the President; Provided, however, that in each case the head of the originating Department shall;

- (i) determine that access is clearly consistent with the interests of national security; and
- (ii) take appropriate steps to assure that classified information or material is not published or otherwise compromised.

Access granted a person by reason of his having previously occupied a policy-making position shall be limited to those papers which the former official originated, reviewed, signed or received while in public office.

To implement this provision, the Interagency Classification Review Committee requested the Archivist of the United States to present to the Committee a standard application form for access to classified information for historical research purposes, a survey of current agency practices for granting access to classified information, and recommendations for a government-wide application procedure. These items have been prepared and are now submitted to the Committee for its consideration.

CURRENT AGENCY PRACTICES - GENERAL

This is an attempt to describe briefly the practices which have developed since 1959 when Executive Order 10816 first opened classified records to unofficial historical research (E.O. 10501, Sec. 15, as amended).

Requests for Access to security classified records are generally dealt with in two stages by the agencies handling the requests:

1. The first stage involves approval of the research project. The project is approved by the agency or office originating the records after consultation with those offices which have a subject interest and, if necessary, with the custodians of the records.

2. If the research subject is approved, the agency initiates action for a personal security clearance for the applicant. This may involve a full background investigation but generally is limited to a National Agency Check.

In most cases personal security clearances issued by one agency are not accepted by other agencies. Therefore, a researcher wishing to use classified records of more than one agency must apply for a subject and personal clearance from each of the agencies.

If the subject and personal security clearance are approved, the agency informs the researcher that he may use records classified through Secret, specifically what files he may consult, and any limitations imposed on his access. Most agencies relay this same information to the custodian of the records.

Nearly all agencies require that a researcher's classified notes be submitted to them for review. The notes which are declassified are returned to the researcher. Some agencies also require review of the final manuscript before presentation or publication. The decision to review final manuscripts is usually based on the time period of the records that are used, and manuscripts on a particularly sensitive subject are reviewed regardless of the date of the records that were used.

The following pages indicate the specific practices of the principal agencies receiving requests for permission to engage in nonofficial historical research.

CURRENT AGENCY PRACTICES

ARMY

After the initial request for access to classified records, Army sends the following forms to the researcher to be completed and returned to the Adjutant General:

DA Form 2740, Application to Use Department of the Army Files

DD Form 1584, National Agency Check Request

DA Memo 340-3, July 29, 1971, Program for Unofficial Historical Research in Classified Records.

Once the Adjutant General has received the completed forms from the researcher, he forwards DA Form 2740 to the custodian(s) of the records for analysis and preparation of DA Form 2740-1 (Action on Application to Use Department of the Army Files). DA Form 2740-1 asks for a brief description of the records needed for the research project, their volume and security classification, and any special restrictions imposed on the use of the files.

If the Adjutant General approves the research project, action for a personal security clearance for the applicant is initiated. Once the clearance has been approved, the applicant is informed that he has been granted access to Army records classified through Secret and is told specifically which files he may use and where they are located.

The researcher is required to follow the specific format established for taking notes from classified records. After finishing his research,

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the applicant's notes are forwarded by the custodial agency to the Adjutant General for review. When the security review has been completed, the Adjutant General returns declassified notes to the researcher. Final manuscripts must be reviewed by the Chief of Public Information if post-1945 material was used. Manuscripts based on pre-1946 material are reviewed only on specific topics.

CURRENT AGENCY PRACTICES

NAVY

Navy requires a researcher to initiate an application for access to classified records by a letter describing the purpose and scope of the research project and the records that will need to be used. Navy decides whether the research topic can be approved based on consultation with departmental offices which have particular knowledge of the subject and with the agency which has custody of the records.

If the project is approved, Navy forwards the following forms to the researcher to be completed and returned to the Director of Naval History:

DD Form 398, Statement of Personal History

DD Form 1584, National Agency Check Request.

Action on the security clearance is initiated. After the clearance has been approved, the researcher is informed that he has been granted access to records classified through Secret and told what files he may use. Navy reviews all notes based on classified records and reviews final manuscripts on selected topics based on pre-1946 records and all manuscripts based on post-1945 records.

CURRENT AGENCY PRACTICES

AIR FORCE

The Air Force requires a person seeking access to classified records to write directly to the Chief, Public Information Division, Office, Secretary of the Air Force outlining in as much detail as possible the subject and scope of the proposed research project. The decision to approve the proposed research subject is most frequently made after consultation with offices directly knowledgeable of the records to be used and with the agency having custody of records.

If the Air Force decides that research on a specific topic is feasible, the researcher is sent a Biographical Information form to complete and a copy of "Conditions governing access to official records for historical purposes" which must be signed by the researcher and one witness. These forms are returned to the Air Force Public Information Division, Office of Information. A National Agency Check is conducted from the biographical data before access is granted. The researcher is informed that his application has been approved to look at material classified through Secret, and told specifically which files he may use.

After completing his research, the researcher must turn in his notes before leaving the controlled area. The notes are sent to the Air Force for review, and if they are cleared they are returned to the researcher. The Air Force also requires the researcher to submit his final manuscript for review before presentation or publication.

CURRENT AGENCY PRACTICES

OFFICE OF THE SECRETARY OF DEFENSE

Applicants who request access to classified records of the Office of the Secretary of Defense must complete and return the following forms:

DD Form 398, Statement of Personal History

DD Form 1584, National Agency Check Request

GSA Form 6829 (old NAR 420), Application for Access to Classified Defense Records for Historical Research Purposes

OSD clears the research project with offices having a primary subject interest and knowledge of the files required for the project. If the project subject is considered acceptable, action is initiated for a personal security clearance for the applicant. In most cases a National Agency Check is all that is required, but in some instances OSD may require a background (field) investigation.

OSD requires both research notes and final manuscript be submitted for review before presentation or publication.

CURRENT AGENCY PRACTICES

STATE DEPARTMENT

At this time the State Department does not grant access for purposes of historical research for the period after 1945. These records are considered closed. Prior to 1946 the records are "open" and no clearance is required.

CURRENT AGENCY PRACTICES

ATOMIC ENERGY COMMISSION, CENTRAL INTELLIGENCE AGENCY,
NATIONAL SECURITY AGENCY

None of these agencies has a specific application procedure or forms. A researcher must write the agency requesting access and describing his research project. Each request is decided on an individual basis. However, access is granted very infrequently.

CONDITIONS GOVERNING ACCESS TO OFFICIAL RECORDS
FOR HISTORICAL RESEARCH PURPOSES

1. I will abide by the regulations for safeguarding classified information issued by the Federal agency to which this application is being made or regulations which otherwise have been made applicable to the conduct of my historical research by the aforesaid Federal agency.

2. I understand that any classified information which I receive affects the national security of the United States.

3. I agree to safeguard the classified information or material, to which I gain possession or knowledge as a result of my access to files of any Federal agency, in a manner consistent with Executive Order 11652 and National Security Directive of May 17, 1972.

4. I agree not to reveal to any person or agency any classified information obtained as a result of this access except as specifically authorized in writing by the Federal agency which approved my access, and I further agree that I shall not use the information for purposes other than that set forth in my application.

5. I agree to submit my research notes for security review, to determine if classified information is contained therein, prior to their removal from the specific area assigned me for research. I further agree to submit my manuscript for a similar review, if required, prior to its publication or presentation. In each of these reviews, I agree to abide by the decisions to safeguard official information in the interests of the security of the United States, including the retention or deletion of any classified parts of such notes and manuscript whenever the Federal agency concerned deems such retention or deletion necessary.

6. I understand that failure to abide by conditions in this statement will constitute sufficient cause for cancelling my access to classified information and for denying me any future access, and may subject me to criminal provisions of Federal Law as referred to in 7, below.

7. I am aware that the provisions of Title 18, U.S. Code, "Crimes and Criminal Procedures" and of the "Internal Security Act of 1950", as amended (Title 50, U.S. Code), prescribe, under certain circumstances, criminal penalties for the unauthorized disclosure of information respecting the national defense and for loss, destruction or compromise of such information.

THIS STATEMENT IS MADE TO THE UNITED STATES GOVERNMENT TO ENABLE IT TO EXERCISE ITS RESPONSIBILITY FOR THE PROTECTION OF INFORMATION AFFECTING THE NATIONAL DEFENSE. I UNDERSTAND THAT ANY MATERIAL FALSE STATEMENT WHICH I MAKE KNOWINGLY AND WILLFULLY WILL SUBJECT ME TO THE PENALTIES OF TITLE 18, U.S. CODE, SECTION 1001.

Applicant's Signature	Date
Witness' Signature	Date

Approved For Release
RECURRING DATA
ANALYSIS CHART

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED
DATE 07-04-2015 BY 60322 UCBAW/STP

Application for Research of Classified Information

ANALYZED BY

DATE _____

DA-2740, Application to Use
 Department of Army Files
 for Classified Defense Records
 for Historical Research, Pursuant
 to DS-1192, Application for Research
 Access to Records of the Depart-
 ment of State
 Biographical Information
 (Air Force Form)

[illegible]

RECOMMENDATIONS

A. Standard Application Form

We recommend that a single, standard, government-wide application form be adopted for access to national security classified information for historical purposes.

1. This form may be used by any researcher who applies to use national security classified information in the course of his historical research.
2. The form would be available from any Government agency dealing with this type of request, including the National Archives and Records Service.
3. The form should be used by applicants who wish to undertake research using classified records which cannot be reasonably reviewed for declassification. It will most frequently be used by researchers engaged in broad research topics and/or where pertinent information is widely scattered among classified record series.
4. The form should not be used to initiate mandatory review requests.

Enclosure I - Analysis of data required on 4 current forms.

Enclosure II - Draft of a standard application form.

B. Standard Security Clearance

Permission to use classified records for historical research purposes requires that the applicant's trustworthiness be established.

1. Presently, each agency conducts its own security investigation of an applicant. Clearances granted by one agency are generally not accepted by another agency.
2. It would be more efficient to establish a standard security clearance procedure and form which would be acceptable to all agencies. While the standard application form (Enclosure II) would have to be sent to each affected agency, only one personal security clearance would be required for an individual researcher.

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3. This standard security clearance form could be sent to the applicant with the standard application form and would be available from any office having the application form.
4. The standard security clearance form might be an adaption of DD Form 1584 although the 1584's present design does not provide all the elements that we feel need to be included in a government-wide form. For instance, any standard security clearance form would require space for the applicant to indicate whether he had applied to any other Government agency for access to classified records on the same research topic. This would signal an agency to check with other agencies to which the researcher had previously applied to determine if the applicant had already been cleared. In this way, duplication of the security clearance process would be prevented.

Enclosure III - DD Form 1584 - National Agency Check Request.

C. Action on Application for Access to Classified Records for Historical Research Purposes

Requests for authorization to use classified records for historical research are processed in two stages: (1) approval of the research subject; and, (2) clearance of the individual researcher.

1. The agency which receives the original request for access to classified records refers it to the originator of the records to which access is requested. That agency determines whether the research project should be approved on the basis of its own knowledge or after obtaining information from the custodians of the records on the nature, volume, location, classification level, and special restrictions on the records.
2. The Department of the Army uses DA form 2740-1, "Action on Application to Use Department of the Army Files," to facilitate gathering information from custodians on records pertinent to the research topic and recording approval.
3. A modified version of this form could be used profitably by all agencies to obtain information on the records required for a particular research project and to record approval as well as any limitations imposed on the researcher's access.

Enclosure IV - DA form 2740-1.

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D. Format for Research Notes

1. To assist the reviewing agencies and assure the earliest consideration of a researcher's notes, we believe that a standard format for research notes should be adopted.
2. The format would require that the researcher use one side only of 8 x 10 1/2" paper and that a separate sheet of paper be used for each classified document from which notes are taken.
3. The form would provide space for the researcher's name, identification of the document, classification level, date, subject, and file location or identification.

Enclosure V - Form now used by the National Archives for researchers using classified Army records, as amended.

E. Instructional Pamphlet for Researchers Requesting Access to Classified Records for Historical Research Purposes

1. To further assist the prospective researcher, we propose that an instructional pamphlet be prepared which would provide the basic information he needs to correctly and efficiently apply to use classified records.
2. The pamphlet would list the offices to which the researcher should apply for access, information about the standard application form and security clearance form, and any other pertinent information.
3. The pamphlet would be available from the National Archives and any other agencies handling requests for access to classified records.

NACC Use Only		DEPARTMENT OF DEFENSE		REQUEST DATE		
NATIONAL AGENCY CHECK REQUEST						
1. LAST NAME - FIRST NAME - MIDDLE NAME				2. SEX		
3. ALIAS(ES) AND ALL FORMER NAME(S)				4. SOCIAL SECURITY NUMBER		
5. MONTH, DAY, YEAR OF BIRTH		6. PLACE OF BIRTH		7. SERVICE NUMBER		
RETURN RESULTS TO: (Include ZIP Code)				8. a. SECURITY PROGRAM <input type="checkbox"/> MILITARY <input type="checkbox"/> CIVILIAN <input type="checkbox"/> INDUSTRIAL		
				b. <input type="checkbox"/> LOCAL FILES CHECKED WITH FAVORABLE RESULTS		
				c. INITIATOR OF REQUEST		
9. RELATIVES		10. DATE AND PLACE OF BIRTH		11. PRESENT ADDRESS		
a. FATHER						
b. MOTHER (Full Maiden Name)						
c. SPOUSE (Full Maiden Name)						
13. RESIDENCES (List all from 18th birthday or during past 15 years, whichever is shorter. If under 18, list present and most recent addresses.)						
a. FROM		b. TO		c. NUMBER AND STREET		
				d. CITY		
				e. STATE		
14. EMPLOYMENT (List all from 18th birthday or during past 15 years, whichever is shorter. If under 18, list present and most recent employment)						
a. FROM		b. TO		c. EMPLOYER		
				d. PLACE		
15. LAST CIVILIAN SCHOOL						
a. FROM		b. TO		c. NAME		
				d. PLACE		
YES	NO	16. ("Yes" answers must be explained in Item 18, below.)			17. REQUEST DATA	
		a. Is the subject an alien or naturalized citizen?			a. REQUESTER DESIGNATOR	
		b. Has the subject any foreign connections, employment or military service?			b. REASON	
		c. Has the subject travelled or resided abroad other than for the U.S. Government?			ARMY	DASA
		d. Has the subject had employment requiring a security clearance or investigation?			NAVY	DCA
		e. Is the subject now or has he ever been in the Federal Civil Service or Armed Forces?			AIR FORCE	DCAA
		f. Has the subject qualified DD Form 398, 98, 48-1, or similar security form?			OSD	DIA
		g. Has the subject ever been addicted to drugs?			JCS	DSA
					NSA	DISCO
						BASIC TRAINEE
						PRE-COMMISSION
						NUCLEAR
						BI.
						SECRET
						CLEARANCE
18. REMARKS (If additional space is needed, continue on plain paper.)						

ATTACHMENT TO NATIONAL AGENCY REQUEST DD FORM 1584.

19. HAVE YOU EVER BEEN DETAINED, HELD, ARRESTED, INDICTED OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION, OR HAVE YOU EVER BEEN ORDERED TO DEPOSIT BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE. (If "Yes", enter below the date, the nature of the offense or violation, the name and location of the court or place of hearing, and the penalty imposed or other disposition of each case.)

☐ YES

☐ NO

20. The entries on DD Form 1584 and this attachment are true, complete, and correct to the best of my knowledge and belief and are made in good faith, I understand that a knowing and willful false statement on this form can be punished by fine or imprisonment or both (see U.S. Code, Title 18, Section 1001).

Date: _____.

Signature of Person Completing Form: _____.

ATTACHMENT TO NATIONAL AGENCY CHECK REQUEST DD FORM 1584.

Enclosure IV

1. TO: Military Archives Division (NNMM) National Archives & Records Service Washington DC 20403		2. FROM: HQDA (DAAG-ASR-S) TAGO BLDG FALLS CHURCH VA 22041	
3. REQUEST PART I OF THIS FORM BE COMPLETED FOR THE ATTACHED APPLICATION SUBMITTED BY:			
4. DATE		5. TYPED NAME, GRADE, TITLE AND SIGNATURE	
PART I			
6. TO: HQDA (DAAG-ASR-S) TAGO BLDG FALLS CHURCH VA 22041		7. FROM: Military Archives Division (NNMM) National Archives & Records Service Washington DC 20403	
8. DESCRIPTION OF FILES, INCLUDING VOLUME, PERTINENT TO THE RESEARCH PROJECT DESCRIBED IN ITEM 12. DA FORM 2740 (Attached) (Use reverse side if necessary, identifying item by number)			
9. HIGHEST SECURITY CLASSIFICATION OF THE FILES <input type="checkbox"/> TOP SECRET <input type="checkbox"/> SECRET <input type="checkbox"/> CONFIDENTIAL <input type="checkbox"/> NOT APPLICABLE			
10. SPECIAL RESTRICTIONS IMPOSED ON THE FILES			
11. COMMENT OF CUSTODIAN OF THE FILES			
12. IF APPLICATION IS APPROVED, APPLICANT SHOULD REPORT TO: (Complete address)			
13. DATE		14. TYPED NAME, GRADE, TITLE AND SIGNATURE OF CUSTODIAN OF THE FILES	
PART II			
15. TO:		16. FROM:	
17. REQUEST OF APPLICANT FOR ACCESS TO SECURITY CLASSIFIED FILES PERTINENT TO THE RESEARCH IDENTIFIED IN ITEM 12. DA FORM 2740 (Attached) IS <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED			
18. APPLICANT IS CLEARED TO EXAMINE OFFICIAL FILES OF THE DEPARTMENT OF THE ARMY PERTINENT TO HIS RESEARCH BEARING SECURITY CLASSIFICATION UP TO AND INCLUDING:			
19. COMMENTS OF CLEARING OFFICE			
20. DATE AUTHORIZATION EXPIRES		21. TYPED NAME, GRADE, TITLE AND SIGNATURE	

Approved For Release 2004/11/29 : CIA-RDP75-00793R000200180021-6
Researcher's Name _____

Security Classification _____

Notes taken from the Records of: _____

Type of Document: _____

File No. and symbol: _____

Date: _____

From: _____

To: _____

Subject: _____

Action Office Comments: _____